

MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, NOVEMBER 18, 2008

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, November 18, 2008, at 5:30 p.m.

Roll call indicated Council Members Jim Sandgren, Mike Salmon, Pam Prouty, John T. Buckley and Corey Theis were present. Mayor Gary Revier was absent. Also present were City Administrator Keith Muetzel, Finance Director Missi Meyer, Corporate Counsel Steve Collins, and Executive/HR Assistant Sue Wessels. Project Coordinator Jim Doering was also absent.

Council President Buckley presided over the meeting in the absence of Mayor Revier.

A motion was made by Council Member Prouty and seconded by Council Member Theis approving the agenda with the following changes: Add an additional Hospital Credentialing Committee reappointment request to Consent Agenda 6.D.; Add to Regular Agenda – 9.F. “Police Officer Tauer’s Resignation” and 9.G. “Industrial Drive Capital Improvement Project Request”. Motion was carried by unanimous vote.

A motion was made by Council Member Theis and seconded by Council Member Salmon approving the November 5, 2008, City Council Meeting minutes as presented. Motion carried by unanimous vote.

A motion was made by Council Member Salmon and seconded by Council Member Sandgren approving the following items on the Consent Agenda:

1. License Applications:

On-Sale 3.2 Malt Liquor:

Redwood Speedway
Hi-Way Lanes

Billiard Table

Redwood County VFW, Post 2553
Hi-Way Lanes

Cigarette

Redwood County VFW, Post 2553
Becker’s Service Station

Liquor, On-Sale

Redwood County VFW, Post 2553

Games of Skill

Hi-Way Lanes

Coinstar Entertainment Services (Wal-Mart and Country Kitchen locations)

Therapeutic Massage

Sydney Panitzke

Shawn Dixon

2. Supplemental Agreement for Bike and Hike Trail Project (addition of 500' of 4" perforated drainage tile).
3. Hiring of Holly Steffl as Library Page.
4. Accept recommendations from Hospital Credentialing Committee as presented.

The following Ordinance, which had been introduced by Council Member Salmon, was read for the second time:

ORDINANCE NO. 122, THIRD SERIES

**AN ORDINANCE TO AMEND SECTION 8
BY ADDING A NEW SECTION 8.09
ENTITLED "COMPLIANCE WITH LAWFUL ORDER"**

It was seconded by Council Member Prouty and passed on the following roll call vote:

AYE: Council Members Salmon, Theis and Prouty

NO: No one

Jeff Buesing, Western Community Action Building Inspector, was present to give an update on the housing grant program.

Mr. Buesing stated they have reviewed six projects, which average \$15,400 in grants. He further stated they will be looking at financing 16 to 17 total projects. The target area for this project is from Mill Street to Bridge Street to Gould Street to Broadway.

A motion was made by Council Member Theis and seconded by Council Member Prouty approving the financing for these six projects and authorize Western Community Action to proceed with these projects. Motion was carried by unanimous vote.

Liz Maiers, Development Officer from Southwest Initiative Foundation, was present to give an update on the Southwest Initiative Foundation services.

Hospital Administrator Jim Schulte was present to discuss a revised proposal to purchase residential property located at 807 Meadow Lane.

Mr. Schulte stated on May 6, 2008, the Council approved a purchase agreement to purchase the house and property for \$20,000 which was to include the family removing the house. The offer was rescinded by the family because all family members could not agree on the details of the sale. Mr. Schulte further stated, he has recently been approached by a family member who has stated the entire family is now in agreement to sell the house and property to the City/Hospital for \$20,000 but the provision for removing the house has changed. The family is proposing to make a donation of \$5,000 to the City/Hospital to defray the cost of having the house removed.

After further discussion, a motion was made by Council Member Salmon and seconded by Council Member Sandgren to approve the proposed purchase agreement for \$20,000 to purchase the 807 Meadow Lane property along with the acceptance of a donation of \$5,000 to defray the costs of removing the house. Motion was carried by unanimous vote.

Fire Chief Mark Magers was present to discuss specifications for a Fire Department Pumper Truck.

Mr. Magers stated their current 1985 pumper truck is in bad shape and barely passed the last inspection. He stated if a purchase agreement would be approved before January 1, 2009, they would be able to save approximately \$12,000 to \$16,000 as the costs will be increasing.

Council Member Sandgren inquired about financing.

Finance Director Meyer and City Administrator Muetzel stated there is \$240,000 in the Equipment Trust Fund Balance. The proposed pumper truck is estimated to cost \$350,000. The City Council will need to determine the amount to be financed.

A motion was made by Council Member Theis and seconded by Council Member Prouty to pursue the bidding process on the Fire Department's pumper truck. Motion carried with Council Member Sandgren abstaining from the vote.

Fire Chief Magers discussed a specification for a Fire Department grass rig.

Mr. Magers stated the specification includes a cab and chassis with a flatbed skid. Mr. Magers further stated that one vendor has a demo rig that is currently available for sale.

Mr. Magers left the meeting to contact a vendor to inquire on the price of the demo rig.

Police Chief Dressen was present to discuss a Police Officer Tauer's resignation and to request replacement.

A motion was made by Council Member Sandgren and seconded by Council Member Prouty to accept Police Officer Tauer's resignation effective November 27, 2008. Motion was carried by unanimous vote.

Police Chief Dressen then discussed the importance of filling the vacancy. He stated crimes are continuing to increase in Redwood Falls and would like to continue to have three officers on duty during the evening shift for the purpose of public and officers' safety.

Mr. Dressen further stated the Police Commission has approved filling this vacancy.

A motion was made by Council Member Theis and seconded by Council Member Prouty authorizing staff to advertise for the current vacancy in the Police Department. Motion was carried by unanimous vote.

Fire Chief Magers returned to the meeting and stated that the cost of the demo rig is in excess of \$100,000.

A motion was made by Council Member Prouty and seconded by Council Member Theis authorizing the advertisement for bids for the flatbed and skid for the grass rig pumper and compartment for the Fire Department. Motion carried with Council Member Sandgren abstaining from the vote.

A motion was made by Council Member Prouty and seconded by Council Member Theis authorizing the purchase of a chassis for an approximate amount of \$39,500 from Kohls-Weelborg Ford for the Fire Department. Motion carried with Council Member Sandgren abstaining from the vote.

City Administrator Muetzel discussed a recommendation to begin preliminary project scoping, surveying and soil investigation for the Industrial Drive Capital Improvement project.

Mr. Muetzel stated the project is eligible for State Aid and there is a possibility of a local stimulus package that Congress is currently considering. MnDOT District

Engineers have been instructed to put together projects that could be let within 90 days of the bill's passage. These services are needed to insure the project is eligible to meet the 90 day limitation. Mr. Muetzel further stated staff is recommending contracting for services with Bonestroo to survey and conduct geo-technical soil borings of Industrial Drive for an amount of up to \$9,000.

A motion was made by Council Member Sandgren and seconded by Council Member Theis approving staff's recommendation to contract for services with Bonestroo to survey and conduct geo-technical soil borings of Industrial Drive for an amount of up to \$9,000. Motion was carried by unanimous vote.

A motion was made by Council Member Prouty and seconded by Council Member Sandgren approving the City of Redwood Falls' bills as presented in the amount of \$191,062.20 for ratified bills and \$539,347.05 accounts payable bills for a grand total of \$730,409.25. Motion carried with Council Member Buckley abstaining from the vote due to the approval of two Redwood Falls Nursery invoices.

There being no further business, a motion was made by Council Member Theis to adjourn the meeting at 6:50 p.m.

ATTEST:

Keith Muetzel
City Administrator

Gary B. Revier
Mayor