

MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, NOVEMBER 17, 2009

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, November 17, 2009, at 5:30 p.m.

Roll call indicated Mayor Gary Revier and Council Members Jim Sandgren, John T. Buckley and Pam Prouty were present. Council Members Mike Salmon and Corey Theis were absent. Also present were City Administrator Keith Muetzel, Finance Director Missi Meyer, Interim Corporate Counsel Joel Solie, Public Works Project Coordinator Jim Doering and Executive Assistant Sue Wessels.

A motion was made by Council Member Sandgren and seconded by Council Member Prouty approving the agenda as presented. Motion carried by unanimous vote.

A motion was made by Council Member Buckley and seconded by Council Member Prouty approving the October 20, 2009, Regular City Council Meeting minutes as presented. Motion carried by unanimous vote.

A motion was made by Council Member Prouty and seconded by Council Member Buckley unanimously approving the following items on the Consent Agenda:

1. 2010 License Applications:

Solid Waste Hauling (Commercial):

Waste Management
West Central Sanitation

Solid Waste Hauling (Residential):

Waste Management

Cigarette:

TayCa, LLC (DBA The Bottle Shop)
Farmers Coop (DBA Cenex)
Casey's General Store

Liquor, Off-Sale:

RNK, Inc. (DBA Valley Supper Club)
TayCa, LLC (DBA The Bottle Shop)

Liquor, On-Sale:

RNK, Inc. (DBA Valley Supper Club)

Liquor, On-Sale (Sunday):

RNK, Inc. (DBA Valley Supper Club)

Games of Skill:

- National Entertainment Network (Country Kitchen and Wal-Mart)
2. 2010 Rink Tec Maintenance/Service Agreement for the RACC civic arena.
 3. 2010 Preventative Maintenance Agreement with 2nd Wind Exercise Equipment for the RACC fitness center.
 4. Hospital Credentialing Committee recommendations.
 5. Declare film processor in the radiology department and an old anesthesia machine at the Hospital as surplus property and authorize their disposal.
 6. Approve replacement of two wash machines in the Hospital Laundry Department.

Community Center Manager Jackie Edwards was present to discuss an Agreement for Liquor Dispensing Services at the Community Center.

Ms. Edwards stated they received two proposals. Staff has reviewed the proposals and are recommending that the Liquor Dispensing Services be awarded to the American Legion, Post 38.

A motion was made by Council Member Sandgren and seconded by Council Member Prouty approving the proposed 2010 Agreement for Liquor Dispensing Services at the Redwood Area Community Center with American Legion, Post 38. Motion was carried by unanimous vote.

Teri Smith, Redwood Area Early Childhood Program Coordinator, was present who gave a background on the Coalition, briefly discussed current projects, and discussed her stipend.

Ms. Smith stated her annual salary is \$5,000. Last year the funding for the stipend was cut and the City of Redwood Falls contributed \$1,500 to maintain funding for this position. Ms. Smith further stated the funding for her stipend will be cut to \$2,500 in 2010 and requested a minimum of \$1,500 contribution from the City for 2010.

Lori Anderson, local Probation Officer, was present who spoke well of Teri Smith and all that she does and has done for the Early Childhood Program.

City Administrator Muetzel stated the Southwest Initiative Foundation provided grant funds to establish the Early Childhood Program in the Redwood Area. Southwest Initiative has historically provided \$5,000 towards the Coordinator's stipend. Last year, the City of Redwood Falls contributed an additional \$1,500 to the Early Childhood Program in addition to the annual contribution to the Southwest Initiative Foundation. The annual contribution to the Foundation has been reduced from \$5,000 to \$1,000. Mr. Muetzel further stated he understood the additional \$1,500 was a one-time contribution.

After further discussion, a motion was made by Council Member Buckley and seconded by Council Member Prouty to provide \$2,500 to the Southwest Initiative Foundation for disbursement to the Redwood Area Early Childhood Program Coordinator's annual stipend. Motion was carried by unanimous vote.

Hospital Administrator Jim Schulte, Financial Officer John Peyerl and Director of Nursing Dawn Allen were present to discuss a request for the purchase of an electronic medical record system.

Mr. Schulte gave a background of past versions of recording systems and the state and federal mandates that will be in effect in 2011 to 2015.

Mr. Schulte stated a Steering Committee has been researching computer systems and are recommending the purchase of Meditech.

Ms. Allen summarized Meditech's operations and expressed the user-friendly features of the program and the importance this is for the doctors, which results in more face time with patients.

The Hospital Staff are recommending the approval of Meditech's proposal and the Hospital Commission is recommending Council's approval.

Mr. Peyerl discussed financing options to fund the purchase of Meditech. The cost is approximately \$3.4 Million.

Mr. Peyerl stated there are incentives to purchase Meditech due to the additional 20 percent Medicare will reimburse the Hospital.

Mr. Peyerl further stated if they don't meet a meaningful use by 2015, they will receive a penalty.

Tom Balko, Jr. briefly explained how Meditech will be able to speak with other systems in other Hospitals, i.e., VA Hospital.

Council Member Sandgren expressed his concern with items that are listed that are not included in the purchase of the software, such as wiring, hardware, training, etc.

Mr. Balko indicated these items are necessary no matter what software they purchase but stated most of these items have already been purchased or completed, such as wiring during the remodeling project.

A motion was made by Council Member Buckley and seconded by Council Member Prouty approving the Hospital Commission's recommendation to approve Meditech's proposal for the Hospital's electronic medical record system. Motion was carried by unanimous vote.

City Administrator Muetzel discussed Bob LeSage's request to rezone the property at 1101 South Drew Street from I-2 (General Industrial District) to PUD (Planned Unit Development District).

Mr. Muetzel stated Mr. LeSage's request is to allow for individual ownership of one or more of the eight storage units located at 1101 South Drew Street.

Bob LeSage was present.

Mr. Muetzel further stated the Planning Commission held a hearing to consider this request on November 10, 2009. No members of the public were present to voice any concerns. The Planning Commission recommended approval.

Council Member Sandgren introduced the following Ordinance which was presented for the first time:

ORDINANCE NO. 5, FOURTH SERIES

**ORDINANCE AMENDING ZONING ORDINANCE
(1101 SOUTH DREW STREET)**

A motion was made by Council Member Sandgren and seconded by Council Member Prouty approving the Hospital Commission's recommendation to enter into an agreement with Rural Health Resource Center for services to facilitate a formal strategic planning process and balanced scorecard reporting system. Motion was carried by unanimous vote.

A motion was made by Council Member Prouty and seconded by Council Member Buckley approving the Hospital Commission's recommendation to increase the employee contribution towards their health insurance premium by 12 percent for 2010. Motion was carried by unanimous vote.

City Administrator Muetzel discussed a proposed resolution authorizing and approving the issuance and sale of Garnette Gardens' housing revenue loan participation note and providing for their payment.

Mr. Muetzel summarized the financing process and stated there will not be any debt to the City of Redwood Falls for these notes. All obligations will be that of GEAC/Garnette Gardens. The City of Redwood only needs to consent to this process.

Council Member Buckley introduced the following resolution and moved its adoption:

RESOLUTION NO. 41 OF 2009

RESOLUTION AUTHORIZING AND APPROVING THE ISSUANCE AND THE SALE OF HOUSING REVENUE LOAN PARTICIPATION NOTE (GARNETT GARDEN - GEAC PROJECT) SERIES 2009A AND TAXABLE HOUSING REVENUE LOAN PARTICIPATION NOTE (GARNETT GARDEN - GEAC PROJECT) SERIES 2009A-T; FIXING THEIR FORMS AND SPECIFICATIONS; DIRECTING THEIR ISSUANCE AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

It was seconded by Council Member Sandgren and passed on the following roll call vote:

AYE: Council Members Sandgren, Prouty and Buckley

NO: No one

Council Members Theis and Salmon were absent.

Public Works Project Coordinator Doering discussed a final pay request to Duinink Construction for the 2009 ARRA Airport improvements.

Mr. Doering stated the final pay reimbursement is for \$28,132.68 resulting in a total project cost of \$562,653.69.

A motion was made by Council Member Prouty and seconded by Council Member Sandgren approving the final pay request to Duinink Construction in the amount of \$28,132.68. Motion was carried by unanimous vote.

Finance Director Meyer discussed a request from Wallace Hess to forgive a late fee penalty and NSF fee he received on his utility bill.

Staff recommended denial of this request to remain consistent with policy.

A motion was made by Council Member Sandgren and seconded by Council Member Prouty to deny the request to forgive a utility penalty fee and NSF Fee to be consistent with past requests and with policy. Motion was carried by unanimous vote.

A motion was made by Council Member Prouty and seconded by Council Member Sandgren approving the Hospital bills as presented in the amount of \$1,549,508.16 (including Payroll disbursements) and the City of Redwood Falls' bills as presented in the amount of \$176,438.82 for ratified bills and \$645,223.71 accounts payable bills for a grand total of \$821,662.53. Motion was carried by unanimous vote.

There being no further business, a motion was made by Council Member Sandgren to adjourn the meeting at 6:30 p.m.

ATTEST:

Keith Muetzel
City Administrator

Gary B. Revier
Mayor